

Edmore School District Policies

Supplementary

Descriptor Code: FFF

Field Trips & Other School Sponsored Trips

To the extent financially feasible, the Board sanctions field trips and trips for school-sponsored activities that are of educational value and that are consistent with the district's mission. The principal shall approve all in-state travel. The Superintendent shall approve all overnight and out-of-state travel.

Fees

Students may be required to pay admissions fees associated with a field and/or school-sponsored trips. These fees may be waived in cases of hardship or, when the trip is part of the curriculum, students may be given an alternative assignment. Requests to waive fees shall be made in accordance with the student fees policy. **The Superintendent may develop additional regulations** related to costs and payment for field and school-sponsored trips.

Fundraising for school-sponsored and curricular field trips shall be handled in accordance with the district's policy on this matter.

Participation Requirements

Written parental approval shall be obtained prior to each field and school-sponsored trip. Permission slips shall be retained in the student's educational record for at least one calendar year.

Students shall be subject to all applicable district policies and regulations while on field and/or school-sponsored trips. **The Superintendent shall develop criteria for participation in field/school-sponsored trips and develop school trip safety and disciplinary procedures.** These procedures shall specifically address trips taken outside the District. Parents and students shall be made aware of these procedures prior to each trip.

Complementary Documents

- FCAA, Accommodating Students with Allergies & Special Dietary Needs
- FFF-AR, School-Sponsored Trip Rules
- FFF-AR2, Travel Study Programs
- FGA, Student Education Records

End of Edmore School District Policy FFFAdopted: 12/12/2012